

January 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	NOTES				

February 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	NOTES				

March 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	NOTES				

April 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
29	30	31	1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23 Introduction to CNA Pathways: CMA Didactics Chapter 1: The Health Care System Chapter 2: The Professional Medical Assistant	24	25	
26	27	28	29	30	1	2	
3	4	NOTES					


May 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
26	27	28	29	30	1	2
3	4	5	6 Due: Study Guide Assignments chapters 1-2	7 Chapter 3: Ethics and Law for the Medical Office Chapter 4: Interacting with Patients Chapter 19: Vital Signs	8	9
10	11	12	13	14	15	16
17	18	19	20 Due: Study Guide Assignments Chapters 3, 4 and 19	21 Chapter 5: Introduction to Anatomy and Physiology Chapter 6: Integumentary System Chapter 7: Skeletal System	22	23
24	25	26	27	28	29	30
31 *Memorial Day*	1	NOTES				

June 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
31	1	2	3 Due: Study Guide Assignments Chapters 8: Muscular System 5-7 8: Nervous System Chapter 10: The Senses	4	5	6
7	8	9	10	11	12	13
14	15	16	17 Due: Study Guide Assignments Chapters 11: Endocrine System 8-10 12: Circulatory System Chapter 13: Respiratory System	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	NOTES				

July 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
28	29	30	1	2	3	4	
							
5	6	7	8	9	10	11	
Independence Day Observed			Due: Study Guide Assignments Chapters 11-13	Chapter 14: Digestive System Chapter 15: Urinary System Chapter 16: Reproductive System			
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
			Due: Study Guide Assignments Chapters 14-16	Chapter 17: Medical Asepsis and the Occupational Safety and Health Chapter 18: Sterilization and Disinfection Chapter 20: The Physical Exam			
26	27	28	29	30	31	1	
2	3	NOTES					

August 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
26	27	28	29	30	31	1
2	3	4	5 Due: Study Guide Assignments Chapters 17, 18, and 20	6 Chapter 21: Eye and Ear Assessment and Procedures Chapter 22: Physical Agents to Promote Healing Chapter 23: The Gynecologic Examination and Prenatal Care	7	8
9	10	11	12	13	14	15
16	17	18	19 Due: Study Guide Assignments Chapters 21-23	20 Chapter 24: The Pediatric Exam Chapter 25: Minor Office Surgery Chapter 26: Administration of Medication and Intravenous Therapy	21	22
23	24	25	26	27	28	29
30	31	NOTES				


September 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30	31	1 Chapter 27: Cardiopulmonary Procedures Chapter 28: Specialty Examinations and Procedures Chapter 29: Introduction to Clinical Laboratory	2 Due: Study Guide Assignments Chapters 24-26	3	4	5
6 *Labor Day*	7	8	9	10	11	12
13	14	15	16 Due: Study Guide Assignments Chapters 27-29	17 Chapter 30: Urinalysis Chapter 31: Phlebotomy Chapter 32: Hematology	18	19
20	21	22	23	24	25	26
27	28	29	30 Due: Study Guide Assignments Chapters 30-32	1	2	3
4	5	NOTES				

October 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
27	28	29	30	1 Chapter 33: Blood Chemistry Chapter 34: Medical Microbiology Chapter 35: Nutrition	2	3	
4	5	6	7	8	9	10	
11	12	13	14 Due: Study Guide Assignments Chapters 33-35	15 Chapter 36: Emergency Preparedness and Protective Practices Chapter 37: Emergency Medical Procedures and First Aid Chapter 38: The Medical Record	16	17	
18	19	20	21	22	23	24	
25	26	27	28 Due: Study Guide Assignments Chapters 36-38	29 Chapter 39: Patient Reception Chapter 40: Medical Office Computerization Chapter 41: Telephone Techniques	30	31	
1	2	NOTES					

November 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5	6	7
8	9	10	11 Due: Study Guide Assignments Chapters 39-41	12 Chapter 42: Scheduling Appointments Chapter 43: Medical Record Management Chapter 44: Written Communications and Mail	13	14
15	16	17	18	19	20	21
22	23	24	25 *Happy Thanksgiving! 	26*And Day after Thanksgiving*	27	28
29	30	1	2	3	4	5
6	7	NOTES				

December 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
29	30	1	2 Due: Study Guide Assignments Chapters 42-44	3 Chapter 45: Managing Practice Finances Chapter 46: Medical Coding Chapter 47: Medical Insurance	4	5
6	7	8	9	10	11	12
13	14	15	16 Due: Study Guide Assignments Chapters 45-47	17 Chapter 48: Billing and Collections Chapter 49: The Medical Assistant as Office Manager Chapter 50: Obtaining Employment	18	19
20	21	22	23 *Christmas Eve Observed*	24 *Christmas Day Observed*	25 Actual Holiday	26
27	28	29	30	31	1	2
3	4	NOTES	Study Guide Assignments Chapters 48-50 <i>due January 7, 2022</i>			