

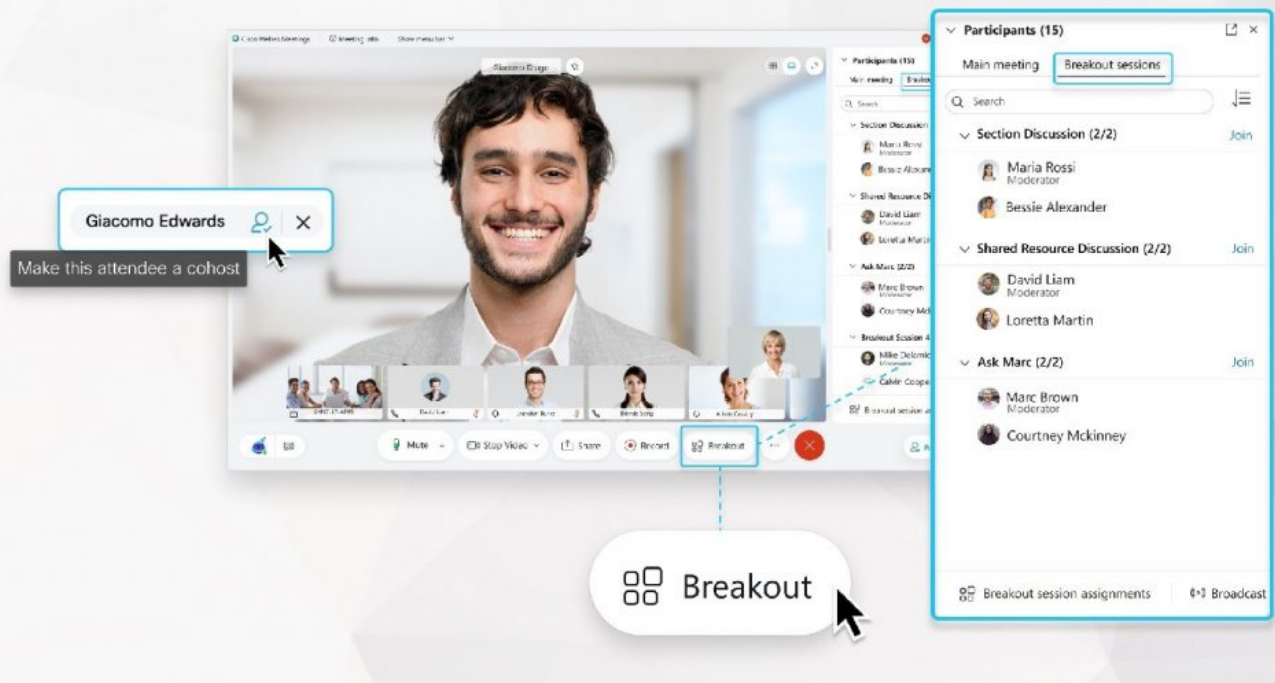
Webex Breakout Rooms

The New Training Capabilities

in



Whether your meetings require more moderation or a virtual classroom, we've made teaching and training easier by adding video breakout sessions and cohorts.



Create Breakout Sessions

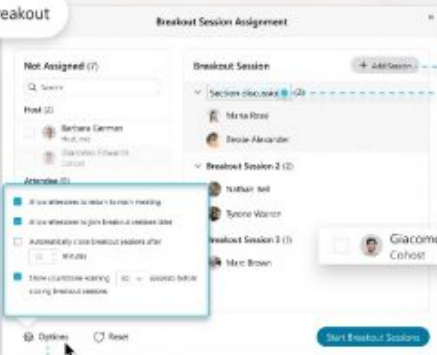
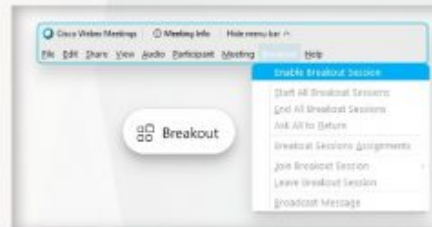


Place participants into smaller group sessions, where they can collaborate and share ideas privately.



Choose the number of sessions and whether to assign participants automatically or manually.

As a host, you can **enable breakout sessions** from the top menu bar to display the **Breakout** button in your meeting controls.



Add and remove sessions

Rename sessions

Easily move and swap people between sessions.

Set breakout session options, like duration and a countdown warning before the sessions end.

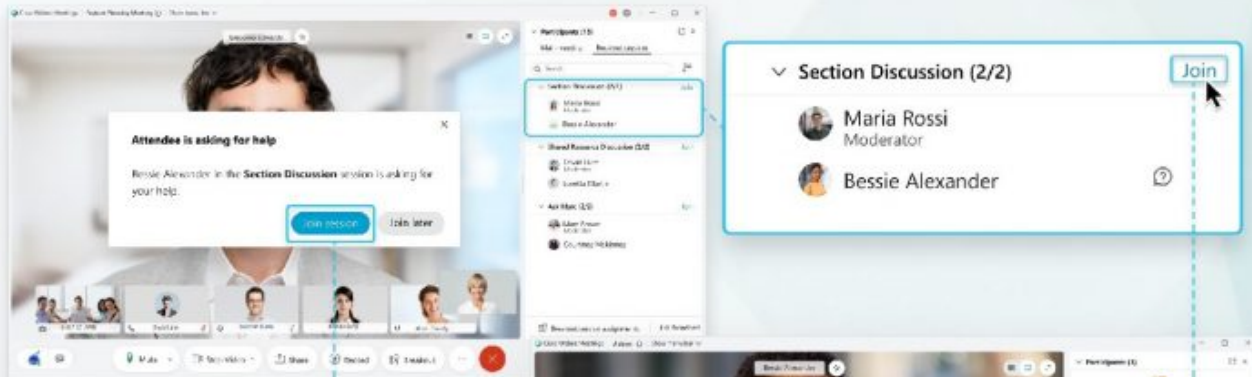


Start your sessions when ready.



Join Sessions to Assist Others

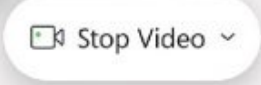
When your students or attendees need help, you can join individual video breakout rooms to answer questions or clarify instructions.



Click **Join Session** from the notification, or **Join** from the **Participants** list to help in the breakout session.

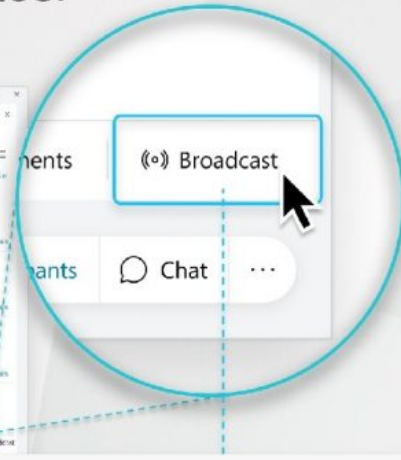


Now you can see, hear, and **share** content within video breakout sessions.

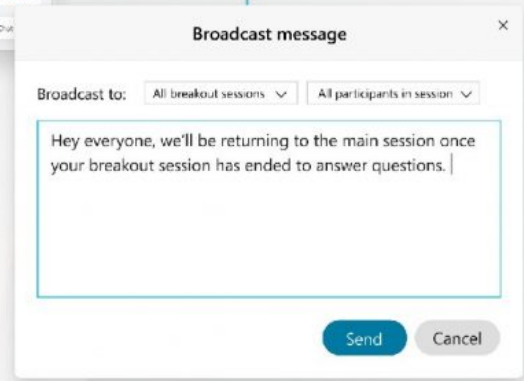


Broadcast a Message

Send a broadcast message to let breakout session participants know about important updates.



You can broadcast your message to every breakout session or select a specific set of participants from a single session.



Assign Cohosts to Assist You

We've renamed alternate hosts to cohosts, which share hosting duties during meetings and training sessions, so you can focus on your attendees.

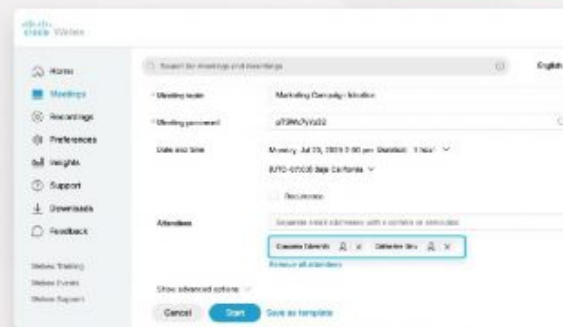


Before



Before, alternate hosts could start the meeting for you, but had limited access to other host features.

After



Now, cohosts can record the meeting, admit participants to the meeting, and manage breakout session assignments.

Stay tuned to learn more about the latest training features.



help.webex.com

WBS40.9

7/27/20